



Grey Snow Management Solutions, LLC, is looking for a **Senior Broadband Project Manager**. The Broadband Project Manager will plan, establish, and manage broadband projects and will serve as a liaison between the business and technical resources engaged on broadband projects. Candidates must be located in the Northern California area with the ability to travel 50% of the time.

Duties include:

- Manages assigned broad projects to ensure adherence to budget, schedule, and scope of project.
- Develops, maintains, and ensures the accuracy of reports and plans for assigned projects including project objectives, technologies, systems, information specifications, timelines, funding, and staffing.
- Sets and tracks project milestones; manages and accounts for unforeseen delays, then realigns schedules and expectations as needed.
- Establishes and implements project communication plans, providing status updates to affected staff and stakeholders.
- Collects, analyzes, and summarizes information and trends as needed to prepare project status reports.
- Prepares project proposals and grant applications to secure funding for new projects.
- Ensures all time keeping, invoices, and financial reporting is accurate and tracked appropriately.
- Attends meetings and supervises staff and contractors in the field and at project sites as needed.
- Outlines the tasks involved in the project and delegates accordingly.
- Conducts cost analysis, estimating expected costs for the project.
- Prepares and implements a budget based on estimates.
- Conducts risk assessments; reports identified risks to management; provides recommendations for mitigation of risk.
- Addresses client and community questions, concerns, and/or complaints throughout the project.
- Acts as a liaison between company, customers, and vendors.
- Communicates and collaborates with teams to provide training and information required to promote and sell new projects, programs, and systems.
- Ensures compliance with federal, state, local, industry, contractual, and company regulations, standards, specifications, and best practices.
- Performs other related duties as assigned.
- Assists in the hiring and management of Grey Snow staff assigned to broadband projects.
- Assigns duties and responsibilities and oversees workflow of staff and contractors.
- Ensures the work performed by staff and contractors is of high quality and meets all company and project quality requirements.

Minimum Education and Experience:

Bachelors degree plus 6+ years of experience. Highschool diploma and 10+ years of experience in lieu of degree.

Knowledge, Skills, and Abilities:

Organized with attention to detail. Excellent analytical, logical thinking, and problem-solving skills. Excellent verbal and written communication skills. Thorough understanding of project management principles and planning. An understanding of broadband technology solutions and trends. Proficient with, or able to quickly become proficient with, a range of general and specialized applications, software, and hardware used in the organization and the industry. Proficient with Microsoft Office Suite applications. Ability to motivate and lead teams to complete a project in a timely manner.

Physical Abilities:

Ability to travel up to 50%. Ability to walk and hike in challenging terrain to conduct inspections.

For the full job description and qualifications, and to apply, please visit this [Grey Snow Management Solutions Indeed job page](#).