



## **Position:**

Part time Housekeeper, 20 hours per week, not eligible for benefits

## **Reports To**

Tribal Administrator

## **Responsibilities and Duties**

- Provide cleaning services to the Tribal office, Multipurpose building, and the Boys and Girls Club building
- Pick up or order cleaning supplies as needed
- Clean the George Ogden Building as necessary before and after events
- Follow cleaning a checklist for each buildings needs

## **Qualifications**

- Reliable transportation to go to each building
- Strong time management skills
- Self starter and ability to work independently

**To apply**, applicants may drop off or send applications to HR Director Cheyenne Colborn  
3345 B Thrasher Rd White Cloud, KS 66094 or email [ccolborn@iowas.org](mailto:ccolborn@iowas.org)