



**Position Title:** Grandview Oil Cashier  
**Scheduled Hours:** Part time, hours are varied and include weekends and holidays  
**Reports To:** Grandview Manager and/or Assistant Manager

**Job duties include:**

- Greets customers as they enter the store.
- Responsible for accurately using the cash register, accepting money for items purchased.
- Assists customers with questions.
- Prepare food.
- Completes cleaning and janitorial work, including floors, restrooms, windows, and counters.
- Stocks shelves when needed.
- All other duties as assigned.

**Minimum Education and Experience:**

High School diploma or equivalent preferred.

**Knowledge, Skills, and Abilities:**

Must be able to use cash register and count money. Must have good communication skills. Excellent customer service skills. Good verbal communication skills. Be able to work with little or no supervision. Ability to operate available equipment, such as cash registers, calculators, or scanners. Basic mathematical skills, as needed to make change.

**Other Requirements:**

Present a well-groomed, professional appearance and attitude.

**Work Environment:**

Ability to work weekends and holidays, hours will vary.

**Physical Abilities:**

Must be able to stand for long periods of time. Must be able to move and lift heavy objects.

To apply: Please submit applications to Cheyenne Colborn [ccolborn@iowas.org](mailto:ccolborn@iowas.org) by 4:30PM 10/17/23