



POSITION TITLE: Social Services Director

REPORTS TO: Tribal Administrator

SCHEDULE: Full time MON-FRI 8AM-4:30PM, but may require evenings, weekends and holidays as required.

MINIMUM QUALIFICATIONS:

- Bachelors or Masters Degree in Social Work, or related field preferred, with a valid and current MSW, LCSW or LMSW license
- Experience and/or familiarity with Indian Child Welfare Act (ICWA) of 1978 preferred
- Applicant must be able to pass a background check and drug screen.
- Individual must have their own transportation and a valid driver's license
- Applicant must have excellent listening and communication skills, ability to provide after-hours services as needed, must abide by strict confidentiality laws
- Those with a background in organizational development, finance, contracts, policies, reporting and staff development can best assist the program with the internal communications and operations of the department.
- Strong leadership & management skills

EXPECTATIONS & RESPONSIBILITIES:

- The Social Worker position will assist individuals, families, and the tribal community to improve their quality of lives through counseling, advocacy, and reporting.
- Provide direct counseling to families and communities, advocate on their behalf to community organizations or other health professionals, or help guide clients through the legal system by providing testimony or assistance during court hearings.
- Assisting the Tribe with implementing an Indigenous based full reorganization of the social service programs by planning, organizing, directing, coordinating, and evaluating the various branches of the Social Services Department
- Ability to work collaboratively with the senior management team, staff, and community.
- Capacity to build organizational policies with multiple stakeholders and have a proven track record of implementing solutions to balance competing priorities while maintaining stability, as well as fostering a spirit of collaboration and teamwork.
- This is not an exhaustive list of duties, other duties may be as assigned

PRIVACY ACT:

The Social Service Director must comply with all requirements and provisions of Sub Part d of 43 CFR, Part 2 which implements the Privacy Act (5 USC- 5522 (1)(1)).

Great benefits with full time employment include health, dental, vision, short term disability, life insurance and employee assistance program and optional 401K plan with up to 3% percent match

To apply, send applications and resumes to Attn: HR Director Cheyenne Colborn 3345 B Thrasher Rd White Cloud, KS 66094 or ccolborn@iowas.org