



Grey Snow Management Solutions, LLC, is looking for a **Community Impact Director**. We are seeking a dedicated professional with extensive experience in community engagement to join our team at Grey Snow. If you have a proven track record of managing training programs and building partnerships with key stakeholders, we invite you to apply and contribute to our mission of building a stronger, more skilled workforce.

Job Description: The Community Impact Director at Grey Snow Management Solutions will develop and implement strategies to enhance community engagement, social responsibility, and philanthropic initiatives, with a strong focus on workforce development and training coordination. This role involves managing a portfolio of training programs, building partnerships with various stakeholders, overseeing volunteer initiatives, and securing and managing grants. The director will measure the effectiveness of programs, communicate impact, and manage budgets to ensure legal compliance. The ideal candidate will have extensive experience in community engagement and workforce development, excellent communication skills, and a passion for making a positive impact. We are seeking a self-motivated and results-driven individual for this critical position.

Key Responsibilities:

Strategic Leadership:

- Develop and implement a comprehensive workforce development strategy that aligns with organizational goals, state policies, and market needs.
- Lead the design, delivery, and continuous improvement of workforce development initiatives and programs.

Program Oversight:

- Oversee and manage a portfolio of training programs tailored to diverse organizational needs, including onboarding, skills development, leadership training, and compliance training.
- Ensure all training programs are delivered on time, within scope, and within budget.

Needs Assessment:

- Conduct in-depth needs assessments through surveys, focus groups, interviews, and consultations with key stakeholders to identify current and future workforce development requirements.
- Use data-driven approaches to analyze training needs and develop targeted training solutions.

Stakeholder Engagement:

- Build and maintain strong relationships with federal, state, tribal, and local funding agencies, private sector partners, and community organizations.
- Act as the primary liaison between Grey Snow and external partners to foster collaboration and secure support for workforce development initiatives.

Grant Management:



- Identify grant opportunities, prepare grant applications, and manage awarded grants, ensuring compliance with all funding requirements and reporting standards.
- Track and report on the financial and programmatic performance of grants.

Program Evaluation:

- Develop and implement robust evaluation frameworks to monitor the effectiveness and impact of training programs using key performance indicators (KPIs) and other metrics.
- Prepare and present detailed evaluation reports to senior leadership, highlighting successes, challenges, and areas for improvement.

Collaboration:

- Work closely with subject matter experts to develop accurate, relevant, and engaging training content that meets the needs of diverse learner populations.
- Facilitate cross-functional collaboration to ensure training programs are aligned with broader organizational goals and strategies.

Reporting:

- Maintain detailed training schedules, records, and reports, ensuring accuracy and completeness.
- Regularly update senior leadership on the status of training programs, including participation rates, outcomes, and feedback.

Team Leadership:

- Lead, mentor, and develop a team of training professionals, fostering a collaborative, innovative, and high-performance culture.
- Conduct regular performance reviews and provide constructive feedback to support team members' professional growth.

Budget Management:

- Develop and manage the budget for workforce development programs, ensuring optimal use of resources and alignment with organizational priorities.
- Monitor and control expenditures, ensuring financial accountability and sustainability.

Policy Development:

- Contribute to the development and implementation of policies and procedures that support workforce development initiatives and ensure compliance with regulatory requirements.
- Stay informed of industry trends, best practices, and regulatory changes, and incorporate this knowledge into policy development.

Community Outreach:

- Represent Grey Snow at industry events, conferences, and community meetings to promote our workforce development programs and build our brand as a leader in training and development.



- Engage with community leaders and stakeholders to identify opportunities for partnership and collaboration.

Requirements:

- Strong leadership and strategic planning skills, with a demonstrated ability to develop and implement successful workforce development strategies.
- Excellent organizational and multitasking abilities, with a keen attention to detail.
- Exceptional communication and interpersonal skills, with the ability to build relationships and influence stakeholders at all levels.
- Familiarity with traditional and modern training methods (e.g., mentoring, coaching, classroom training, e-learning).
- Proficiency in MS Office and Learning Management Systems (LMS).
- Ability to assess needs, design curricula, and evaluate training effectiveness.
- Preferred: Certifications in training and development (e.g., CPTD, ATD).
- Strong problem-solving skills and the ability to work under pressure.

Minimum Education and Experience:

- Bachelor's degree in education, Human Resources, Business, or a related field. A Master's degree is preferred.
- Minimum of 7-10 years of experience in workforce development, training, or a related field, with at least 3 years in a leadership role.

Knowledge, Skills, and Abilities:

- Ability to communicate effectively orally and in writing.
- Understand and carry out written and oral instructions.
- Ability to properly use, operate, and care for tools, equipment, and materials.
- Excellent problem-solving skills.

Work Environment:

- Ability to work independently
- Ability to work in remote setting
- Ability to utilize a computer for long periods of time

Physical Abilities:

- Ability to constantly stand, use hands to finger, handle and feel.
- Reach with hands and arms.
- Ability to frequently push, pull, lift and maneuver up to 75 lbs.
- Ability to twist, bend, stoop, kneel, crouch, crawl, climb.

How to Apply: Please submit your resume, cover letter, and any relevant project portfolios to work@greysnow.com. Make sure to highlight your experience with community engagement if applicable. We look forward to learning more about how you can contribute to our team's success.

Deadline for Applications: June 30th, 2024



Equal Opportunity Employer: We are an equal opportunity employer and value diversity at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.