



**Grey Snow Management Solutions, LLC**, is actively seeking a skilled **3- in-1 Role: Superintendent, SSHO, QCM** to join our dynamic subsidiary, Grey Snow Professional Services, LLC (GSPS). We are a leading tribally owned, 8(a) certified contractor, which specializes in delivering professional services and construction projects nationwide.

**Job Description:** As **3- in-1 Role: Superintendent, SSHO, QCM**, you will support/oversee project teams and assume combined roles as Quality Control Manager (QCM), Site Superintendent, and Site Safety & Health Officer (SSHO) for federal construction projects. Manage the USACE QCS Program in RMS or selected platform.

### **Key Responsibilities:**

- Oversee project teams and assume combined roles as Quality Control Manager (QCM), Site Superintendent, and Site Safety & Health Officer (SSHO) for federal construction projects.
- Manage the USACE QCS Program in RMS or selected platform.
- Independently and collaboratively ensure compliance with safety procedures and project requirements.
- Address inspections, audits, and corrective actions promptly and efficiently.
- Maintain accurate documentation including as-built drawings, testing plans, and logs.
- Lead weekly QC meetings, providing comprehensive minutes and reports.
- Manage, review, and certify all submittals for client approval.
- Coordinate RFI submissions and conduct necessary meetings to establish project standards.
- Perform project inspections, document results, and address non-conformances.
- Assist with daily project reporting, including environmental compliance and timekeeping.
- Organize and maintain project documentation for internal teams and clients.
- Participate in pre-work and safety meetings with subcontractors and clients
- Performs other job-related duties as required.

### **Minimum Education and Experience:**

- Bachelor's degree in Construction Management, Engineering, or Architecture preferred or equivalent proven work experience.
- Minimum 5 years of relevant construction experience.
- Previous experience with US Army Corps of Engineers or NAVFAC projects.

### **Requirements:**

- Technical proficiency in construction practices and procedures.
- Strong organizational and time management skills.
- Effective communication abilities, both written and verbal.
- Familiarity with industry software and standard business applications.
- Certifications in First Aid/CPR, OSHA30, and USACE CQM.
- Familiarity with EM 385-1-1 requirements and 40-hour certification.
- Ability to work on secure military facilities and travel as needed.



### Knowledge, Skills, and Abilities:

- Excellent computer skills and proficiency in Microsoft Office (Word, Excel, Outlook, PowerPoint, and Access).
- Experience with document control, scheduling, cost control and project management software is preferred.
- Excellent written and verbal communication skills and strong organizational skills.
- Strong analytical and problem-solving skills, and attention to detail.
- Ability to manage large volumes of work and multi-task in a fast-paced environment.
- A basic understanding of Generally Accepted Accounting Principles is required.
- Proactively communicate with agents and stakeholders to identify project issues, propose solutions, discuss technical requirements, provide detailed analysis, and document results.
- Provide daily, weekly, monthly reports. Follow up to ensure and document completion of action items.
- Effective communication and computer skills required.

### Physical Abilities:

- Ability to constantly stand, use hands to finger, handle and feel.
- Ability to travel for work related purposes, at times to remote project sites for extended periods of time.
- Reach with hands and arms.
- Ability to frequently push, pull, lift, and maneuver up to 75 lbs.
- Ability to twist, bend, stoop, kneel, crouch, crawl, climb.
- Ability to utilize computer and computer equipment for extended periods of time.
- Must have the ability to walk, climb, reach, bend, crawl, or stretch.

**How to Apply:** Please submit your resume, cover letter, and any relevant project portfolios to our HR Department at [work@GreySnow.com](mailto:work@GreySnow.com). Make sure to highlight your experience in project management within federal agencies if applicable. We look forward to learning more about how you can contribute to our team's success.

**Deadline for Applications:** August 24, 2024

**Equal Opportunity Employer:** We are an equal opportunity employer and value diversity at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.