



Position Title:	Tribal Member at Large of the Iowa Tribe of Kansas and Nebraska
Scheduled:	Shall meet regularly as scheduled, with special sessions determined on an as-needed basis
Reports To:	Executive Committee/General Council
Location:	Iowa Tribe of Kansas and Nebraska, White Cloud KS.
Position Type:	Elected Official Exempt

Job Overview

This position is under the supervision of the Iowa Tribe of Kansas and Nebraska (ITKN) General Tribal Council and shall be responsible for the duties of this office contained in the Constitution and By-Laws of ITKN under Article XI- Duties of Officers. As a member of the ITKN Executive Council the Vice Chairmans actions are subject to review by the ITKN General Tribal Council.

The Tribal Council Member at Large serves as a voting member of the Tribal Council, representing the interests and concerns of all tribal citizens. This position plays a key role in decision-making, policy development, and upholding the sovereignty, culture, and well-being of the Iowa Tribe of Kansas and Nebraska. The Member at Large works collaboratively with other council members, tribal leadership, and community members to ensure effective governance and representation.

- Knowledge of existing and pending tribal government matters, including Constitution and By-Laws, tribal codes, tribal ordinances, tribal policies and procedures resolutions and other tribal documents of the Iowa Tribe of Kansas and Nebraska.
- Possess knowledge and skills needed to develop and maintain systems for the Iowa Tribe of Kansas and Nebraska.
- Effective communication skills, both oral and written.

Key Responsibilities

1. Attend and participate in Executive Committee meetings, special sessions, and community forums.
2. Required to participate in Regular, Special and General Tribal Council meetings.
3. Represent the interests of tribal citizens by actively engaging with the community and addressing concerns.
4. Assist in the development, review, and implementation of tribal laws, policies, and resolutions.

5. Work collaboratively with other Executive Committee members to oversee tribal programs, services, and economic development initiatives.
6. Serve as a liaison between the Executive Committee and tribal citizens, ensuring transparency and open communication.
7. Advocate for tribal sovereignty, rights, and resources at local, state, and federal levels as needed.
8. Participate in committees, advisory boards, and special projects as assigned by the Executive Committee
9. Uphold and promote the Tribe's cultural values, traditions, and strategic goals.
10. Ensure ethical decision-making and maintain confidentiality regarding tribal matters.
11. May serve as the ex-official member of all tribal committees.
12. Represents the Tribe in public relations functions.
13. Ability to work collaboratively with other tribal leaders, government officials, and community members.
14. Knowledge of the ITKN Constitution, tribal self-governance, laws, and policies.
15. Commitment to serving the best interests of the Tribe with integrity and accountability.
16. Performs Liaison duties in addition to other duties as assigned by the ITKN General Tribal Council.
17. No salary or wages are paid; the elected official receives a stipend only.