

## 2/20/2025 BGCA ITKN MEETING MINUTES

### Attendees:

Karen Kissinger – in attendance

Paula Walker – In attendance

Sarita McGown Da Silva– In attendance

Robert Hullman – In Attendance

Robert Clark – In attendance

Meeting called to order By Chair at 7:39

### Safety Report:

0 incidents to report and we have met all standards and requirements with 1<sup>st</sup> aid kits in every room, mounted fire extinguishers and our cameras are pending. The Boy's Lockers were moved and action items include CPR and AED training for staff. Paula has completed those trainings.

### Policies and Procedures

submitted by Paula discussed with corrections and clarifications from Robert Clarke. Motion by Karen to approve and seconded by Robert Clarke, motion carried.

### Financial

Budget presented and discussed in detail by BOD. Karen Moved to approve, Sarita seconded and motion carried Budget approved.

The audit should be completed by the May General Council meeting.

### Fill open board position

2 applicants for the Board which closes Friday

### CEO Report:

Paula reported that her focus for the next part of the year will be o increasing family engagement. She is going to bring in experts to help parents fill out financial aid forms and work with insurance. She is finishing the strategic plan for the club and the BOD will begin their section in a few months. Club hours were expanded for mornings with school

closures and evening hours for open gym is planned. The DOD will spend the day with Paula on March 4<sup>th</sup>.

#### General Comments:

Karen asked if Paula was pleased with staff performance and Paula said that Roberta was outstanding! Robert H. Reiterated that Paula is doing a great job. She continues to ensure that the club members have good programming and that our facility is clean and safe. Karen will do inspections in March and April and reported that November and December the facility was very clean.

#### Events

Our next event is April 19<sup>th</sup> for the Easter Egg Hunt

Karen Moved to adjourn and Robert Clarke seconded- Chair adjourned at 8:37