



White Cloud Health Center, LLC

3349 B Thrasher Road
White Cloud, KS 66094

Phone: (785) 595-3450

Fax: (785) 595-3493

WCHC BOARD MEETING MINUTES

March 19, 2024

5:07pm – 5:42pm

meet.google.com/kzi-bqfe-rme OR 1-559-854-1458 (PIN: 254296369)

Attendees: Brigette Robidoux, Chasity Davis, David Weaver, Glenda Rodgers, Missy Slater, Paul Austin, Tim Rhodd

The meeting was called to order at 5:07pm.

1) Weekly invoice review

Brigette moved to approve invoices for payment. David seconded. Motion passed 4-0

2) Meeting minutes review

This item is tabled until next meeting

3) Dr. Keepes contract

We are looking at bringing her on to work on Friday's while Dr Kuhnert is on maternity leave. This will begin the 2nd Friday in April. This contract was drafted using the standard contract template from legal counsel. David moved to approve the contract for signature. Brigette seconded. Motion passed 4-0.

4) Dr. Bartek contract

Dr. Bartek will be moving to a full day of chiropractic care now that we have a waiting list, and he asked for a 5% increase and a renewed contract. This contract was drafted using the standard contract template from legal counsel. David moved to approve the contract with the 5% increase. Glenda seconded. Motion passed 4-0

5) Kim Nolte contract

Kim has an old contract, and she would like it updated. She will be moving to 10-hour days. She will also shift from a 1099 to a w2 part time employee. There is no change to pay rate and she is not eligible for benefits. Brigette moved to approve this change in employment status. Glenda seconded. Motion passed 4-0

6) IT support

Discussion only- The Board supports bring Job Malig on board contractually to support basic IT support services and train him on other needs. We will determine the appropriate cost amount that includes hourly rate plus fringe, plus potentially 10% overhead which is essentially at cost with no profit. Tim will talk to EC to figure out what the appropriate hourly rate. Missty will share the new contract template with Chasity to begin drafting that agreement.

7) Investment Portfolio

The Board will look at the investment level Jake recommended. Chasity will follow-up with Jake to ask the process to approve the investment. This will be added to a future agenda.

8) Construction update

The final construction punch list items have been quickly moving and we are already seeing improvements. The noise and sound reduction have improved. The isolation room ceiling has been drywalled and sealed. Phlebotomy area has already seen progress in the sink and door layout. Cabinet drawings should be in this week. Cabinets will have a 3–4 week turnaround. Chasity will work with David Tam on cost and invoicing.

9) Compliance Updates

This item is tabled until next meeting.

10) Eye Glass Updates

The eyeglass room is ready. If there are maintenance needs, clinic staff can work with the ITKN maintenance crew for shelf installation and other small needs.

11) Wellness Center Updates

This item is tabled until next meeting.

12) COVID House use planning

The COVID house is getting the shower rebuilt, and new cabinets and counters are in and beautiful. The COVID house will get new windows as they had large open-air gaps, and they will get installed once they are delivered.

13) Other business

- a. The fitness app will be added to the next meeting agenda.

David moved to adjourn at 5:42pm. Brigitte seconded. Motion passed 4-0