



# White Cloud Health Center, LLC

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## WCHC BOARD MEETING MINUTES

November 7, 2024

5:14pm - 7:14pm

[meet.google.com/kzi-bqfe-rme](https://meet.google.com/kzi-bqfe-rme) OR 1-559-854-1458 (PIN: 254296369)

**Attendees:** Brigette Robidoux, Bobbie Rhodd, Chasity Davis, Paul Austin, David Weaver, Missty Slater, Tony Fee

**Visitors:** Brenda Lunsford

The meeting was called to order at 5:14pm.

1) **Paul Austin's Annual Review**

Missty moved to enter executive session at 5:16pm. David seconded. Motion passed 3-0  
Executive session ended at 5:29pm.

2) **Weekly invoice review**

Missty moved to approve the invoice for payment. David seconded. Motion passed 3-0.

3) **Meeting minutes review**

Brigette moved to table the review of the minutes. David seconded. Motion passed 3-0.

4) **Board Appointment recommendation**

R-2-24 resolution will expand the Board creating a 6<sup>th</sup> Board member position. Bridgette moved to approve R-2-24. David seconded. Motion passed 3-0. Missty moved to recommend both Tim Rhodd and Cyndee McNeal for appointments to the Health Board upon signature of the resolution. Brigette seconded. Motion passed 3-0.

5) **April Employment Agreement**

Missty moved to approve April's contract with the job description included. David seconded. Motion passed 3-0.

6) **Loupes Frame**

Dr Keepes had a Loupes fitted just to her and can't be reused by other staff while working at the Kickapoo Tribal clinic. They would like them back or be reimbursed. The simplest solution is just to pay them for the current Loupes which is approximately \$2200

rather than have another made for her. The Board approves Paul paying the invoice from the Kickapoo Clinic for the Loupes frame.

**7) Referrals from Social Services for counseling**

Clinic staff will communicate with Cina Akidawe WCHC, and S&F social services to ensure referral processes are streamlined meeting the needs of beneficiaries, non-beneficiaries, and AA and ALANON participants. Medication management needs to be considered since only WCHC can do med management.

**8) September monthly report**

The numbers are stable. Third party revenue continues to grow. Food as Medicine is going well. Apex is serving 25 people but Alex is reporting that he is struggling to get engagement.

**9) Acupuncture**

We would like to survey patient populations before we expand non billable services.

**10) Needs Assessment**

Yes they do want to communicate with ITKN on next steps for a needs assessment. The AAAHC assessment might be a different target audience. Missty will ask for health questions and aggregate health data for the Board.

**11) Org Chart**

David moved to approve the org chart. Brigitte seconded. Motion passed 3-0

**12) Policy reviews**

The following policies are considered for Board approval:

1. Nitrous Oxide
2. Transmission Of Protected Health Information Via Facsimile
3. Scope of Care
4. Records Retention Policy
5. Compensation Practices
6. Dental Care for Patients

Missty moved to approve all policies under consideration (items 1-6 above). David seconded. Motion passed 3-0.

**13) Food as medicine**

The end of the first 3-month period is upon us. It is time to get the planning committee together to review lessons learned. We issued 225 vouchers in total and 149 have been redeemed. The planning committee will need to decide on potentially purchasing lower amounts of food to prevent spending too much money. Patients that aren't using them won't come back and request a Rx refill so that should reduce food waste. There is about \$20 of meat and \$25 of produce in each distribution. Tony and Tim will also be working on getting venison. Brigitte will talk to the tribe about buffalo.

**14) Compliance Updates**

Privileges are standardized using ADA codes of scope. Dr. Keepes has also reviewed and approved the privileges. Missty moves to approve the privileges for Dr Keepes, Dr Kuhnert, Chasya Christianson, Kelsi Lehman, Lauren Bendure, Laura Whetstine. Brigitte seconded. Motion passed 3-0

**15) Construction update**

The lab is up and running and we are utilizing that for lab needs. Staff toured the covid house and the roof is done. It is ready for appliances and usable as needed.

**16) Eye Glass Updates**

The program is close to being ready to go live. Retinal camera is getting ready to go and after that training we should be ready to launch. We hope to launch before January 1st.

**17) Wellness Center Updates**

We will consider selling all the fitness equipment if we are able to based upon funding and ownership restrictions. Tony will check with Joni to see if the Tribe owns it or it WCHC owns it. We can offer the equipment to the tribe to lead a silent bid process and sell all equipment as is.

**18) COVID House use planning**

We are just getting appliances and getting it cleaned. The policy was approved in September.

**19) Long term care facility**

The phase 1 environmental site assessment is already done and valid. Bobbie will call some places to determine models to proceed ahead and what to look out for and will report back.

**20) Other business**

David moves to adjourn at 7:14pm. Brigitte seconded. Motion passed 3-0