Construction Project Manager

Employer: Housing Authority of the Iowa Tribe of KS & NE
Location: White Cloud, Kansas
Employment Type: Contracted
Compensation: $60,000-$75,000 Based on Experience
Benefits: N/A
Application Deadline: November 25th

Build Projects That Make a Difference

The Housing Authority of the Iowa Tribe of KS & NE is seeking an organized, results-driven Construction Project Manager to lead projects from planning through completion. In this role, you will coordinate teams, manage budgets and schedules, and help deliver quality construction while keeping safety, communication, and accountability at the forefront.

What You'll Do

- Manage project scope, budgets, schedules, and milestones from preconstruction through closeout.
- Coordinate owners, architects, engineers, contractors, subcontractors, suppliers, and inspectors.
- Review plans, specifications, estimates, bids, and contract requirements; track deliverables and resolve discrepancies.
- Oversee procurement, material deliveries, and contractor coordination to maintain project progress.
- Monitor costs, review payment requests, and document change orders and budget impacts.
- Conduct site visits and progress meetings to monitor workmanship, identify risks, and address project issues.
- Coordinate compliance with applicable codes, permits, contract requirements, and site safety procedures.

- Maintain accurate project records, including schedules, reports, requests for information, submittals, and closeout documents.
- Communicate progress, risks, and recommended solutions to stakeholders.
- Coordinate punch lists, final inspections, warranties, and project turnover.

What You'll Bring

- Demonstrated experience managing construction projects, including budgets, schedules, and contractor coordination.
- Ability to interpret construction drawings, specifications, contracts, and cost estimates.
- Working knowledge of construction methods, quality standards, jobsite safety, and permitting processes.
- Strong communication, negotiation, organization, and problem-solving skills.
- Proficiency with project management and scheduling software, spreadsheets, and document management tools.
- A degree in construction management, engineering, or a related field, or an equivalent combination of relevant education and practical experience.
- Ability to travel to project sites within service area.

Preferred Qualifications

- Bachelor's Degree in Construction/Engineering or similar.
- A minimum of five (5) years' experience.
- 5+ years of construction project management in new and vertical construction, and the design-build construction process.

How to Apply

Ready to lead your next construction project? Submit your résumé, at least two professional (not personal) reference letters and a brief summary of relevant projects, previous experience managing housing projects in the millions, as well as experience working with grant funded projects to Bradley Campbell, Executive Director, 117 N. T Street, White Cloud, Kansas, or by email to bcampbell@iowaha.net by 4:00 PM, November 25th. Please include "Construction Project Manager" in your application subject line. For questions about the position or application accommodations, contact Bradley Campbell, Executive Director. 785-595-3380. bcampbell@iowaha.net